



Chairman: Cllr C Williams

**Clerk: Sarah Kyle
Hill House
Walton
Brampton
CA8 2DY**

**Tel: 07548 981 009
Email: clerk@hethersgill.org.uk**

www.hethersgill.org.uk

20th September 2023

Dear Councillor

You are summoned to attend a meeting of Hethersgill Parish Council to be held on **Tuesday 26th September 2023 at 7.30pm in the Parish Hall, Hethersgill.**

Please let me know, in writing, if you are unable to attend.

Sarah Kyle
Clerk and Responsible Financial Officer

Agenda

- 1. Apologies for absence:** to receive written apologies and approve reasons for absence
- 2. Declarations of Interest and Request for Dispensations:**
 - a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to;
 - b) receive declarations by members of interests in respect of items on this agenda
- 3. Minutes of the meeting of the Parish Council held on 18th July 2023**

To receive and approve the accuracy of the last minutes of the Parish Council and to authorise the Chairman to sign - [attached](#)
- 4. Public Participation**

In accordance with Standing Order 3e the Chairman will, at her discretion:

 - a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
 - b) receive reports from the Cumberland Councillor and attending police representative
- 5. Administrative Matters**
 - 5.1 Appointment of New Clerk**

To note the resignation of the Clerk and to confirm transition arrangement, including any necessary expenditure, for temporary replacement cover
 - 5.2 Community Renewable Energy**

To consider an update with any potential parish involvement
 - 5.3 Neighbourhood Watch**

To consider the establishment of the above
 - 5.4 Training Programme**

To note the receipt of the updated CALC training programme and consider any requests for training

5.5 D-Day Commemoration

To consider event plans for the above

6. Planning Matters

23/0566 Angus Well, Kirklington, Carlisle, CA6 6DN - Erection Of Agricultural Building

To ratify the parish council response of 'no representation'

7. Highways Matters

7.1 Updates

To verbally update on previously reported matters and bring new issues to the attention of the Clerk

7.2 Bench

To note any update

7.3 Balsam Bashers

To receive a verbal update regarding the scheme and consider authorisation of expenditure for submitted receipts

8. Finance Matters

8.1 Payments

To resolve to authorise the payments below:

- Sarah Kyle, salary August £281.76
- HMRC, PAYE August £64.00
- Sarah Kyle, salary September £281.76
- HMRC, PAYE September £64.00
- Sarah Kyle, Salary October £281.76
- HMRC, PAYE October, £64.00
- CALC, training, £30.00
- Social Committee, Donation, £1000.00
- Equiphase, domain renewal, £20.00
- G Houston, Balsam Bashers reimbursement, £72.07

8.2 Budget Update and Bank Reconciliation

To receive an update of expenditure for the period 1 April 2023 – 31 August 2023 – [attached](#)

8.3 Banking Arrangements

To consider updated banking arrangements for the Acting Clerk

9. Councillor Matters: To bring to the attention of the Clerk any new issues on behalf of residents

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council. Future agenda items should be submitted to the Acting Clerk by 13th November 2023

10. Date of Next Meeting

To resolve that the next meeting of the Parish Council will take place at on Tuesday 21st November at 7.30pm in Hethersgill Parish Hall